

**Subject: CALL FOR THE 2nd NIMSEC CONSORTIUM MEETING
CADIZ (ES), 4th- 5th July 2008**

Dear NIMSEC partners,

We have the pleasure to invite you to attend the second NIMSEC project meeting which will be held in Cádiz, Spain on Friday, the 4th July and Saturday, the 5th July. Please see draft agenda below.

We look forward to meeting you again and remain,

Yours faithfully,

Stanislav Sraka,
Project manager

Bojan Vogrinčič,
Director LEA Pomurje

AGENDA OF THE 2nd NIMSEC CONSORTIUM MEETING

Friday, 4th July

08:30 Meeting at the hotel lobby

08:40 Breakfast together in the city

09:30 Official reception in the Provincial Government Palace

10:30 **Project meeting**

Overview of the tasks done until now and pending tasks:

WP2: Energy audits in respective areas (report 2.1)

WP2: In-depth analysis of the energy outlook in respective areas (study 2.2)

WP3: Full-scale energy strategy + adaptation

WP4: Commercial agreements and voluntary EE accords – plan for implementation

WP4: Smart EE houses – progress on the exhibition

12:00 Coffee break

12:15 **Project meeting (continuation)**

WP5: EE and RE training (USAL)

WP5: Workshops in respective areas – plan for implementation

WP6: Presentation of the Communication and dissemination plan

14:30 Lunch

15:30 **Project meeting (continuation)**

WP6: Web page (REAP)

WP6: Periodical bulletin (USAL)

WP1: Technical assessment

17:00 End of day 1 meeting

Saturday, 5th July

09:30 **Project meeting (continuation)**

❖ Presentation of the coordination and management plan

❖ Tasks assigned to each partner for the following six months

11:00 Coffee break

12:00 **Project meeting (continuation)**

❖ Recording man-hors – Timesheets

❖ Recording expenses in each category

❖ First progress report in July 2008. Documentation to be prepared and sent

❖ Next meeting in ...

14:00 End of the meeting

21:30 Dinner together, hosted by APEC